

GLR Regional Representative & Outreach Ambassador

(rvsd 7-3-2024)

I. General Description of Position

The purpose of this position is to serve as a representative liaison between the GLR Board and the member ministries/leaders, and the GLR and UWM. This is a part-time position with monthly time devoted to region-wide representation, including three trainings per year; and, representation on the UWM Standards Committee.

II. Roles and Responsibilities

2.1 Communication Advocate: point person for the leaders and ministries in the Region.

2.2 Pastoral and prayer presence: for leaders and ministries in the Region. Average 10 hours per month of phone and email support to member ministries, expansion ministries, evolving ministries, credentialed leaders, boards, ministers/spiritual leaders, and LUTs.

2.3 Advisor, mentor, coach, and training facilitator: available to all stakeholders in the ministries of the Region.

2.4 Referral Facilitator: for conflict management, education, communication guidance, and available resources.

2.5 Resource Connector: Maintain ongoing communication with leaders and ministries for regional, national, and UWM resources.

2.6 Liaison: Maintain ongoing communication with leaders and ministries regarding UWM and GLR policies and procedures and staff support. Must be available to attend monthly GLR Board Meetings on an as-need basis. Submits monthly report to GLR Board and UWM Member Support Team Lead.

2.7 Spiritual Support: for the development of new leaders in the region and the leader approval process for UWM. Supports the

development of new ministries in the region and provides input in the approval process for UWM.

2.8 UWM Standards Team Representative. Attend and participate in the Standards Committee meetings.

2.9 Representation: Attend the Annual Winter Summit, UWM People's Convention, and GLR Conference, either virtually or in person (to be determined with the board).

2.10 Contact Information Steward: gathers and updates regional leader contact information in the GLR Admin Contact List—new and collaborates with the UWM Database Managers regarding updates.

2.11 Communicates collaboratively with all Regional Representatives and the UWM Member Support Team members and Consultant Team Liaison in service to the field.

III. Qualifications

3.1 Experience as an ordained Unity minister in good standing with no less than five years of field experience.

3.2 Is a GLR member and resident, or is willing to relocate to the region.

3.3 Commitment and loyalty to the core values, bylaws, and policies of GLR and UWM

3.4 Meets UWM's training requirements for a member of the Standards Team and Regional Rep. (The minimum training requirement is to be certified as a UWM Ministry Consultant and attend the UWM Certified Consultant Team meetings. GLR will fund this training as needed.)

3.5 Commitment to ongoing self-education; to learn about, develop and recommend new policies or programs for the Standards Committee's consideration.

3.6 Personally has available time, freedom, and willingness to carry out the responsibilities of this position.

IV: Skills

4.1 Practices and demonstrates a spiritual way of living and approach to one's living and work, including prayer, meditation, and self-care.

4.2 Demonstrates professional communication skills: in person, in writing, and online.

4.3 Demonstrates personal, professional, and leadership skills.

4.4 Proven ability to evaluate situations objectively and represent the majority consensus of the region rather than a personal point of view.

4.5 Demonstrates diplomacy and tact with an even temperament during stressful situations and proven success in interpersonal relationships.

4.6 Preferred experience with using Microsoft or Google docs, Facebook, Google folders.

V. Supervision

5.1 Works under the direction of the GLR Board of Trustees and is supervised directly by the Board President.

5.2 RR works directly with the Board Communications Liaison and the GLR Admin re: public communications on the GLR website and Facebook.

5.3 Participates in an annual RR GLR review.

VI. Compensation

6.1 Compensation will be determined by a contractual agreement between the GLR Board and RR, to be reviewed annually.

6.2 The GLR board will provide a budget with anticipated line items for this position.

6.3 It will be the RR's responsibility to:

- a. Track expenses and remain within the allocated budget.
- b. Submit an expense report along with receipts for reimbursement to the Board Treasurer and President.
- c. Request Board pre-approval for business expenses that may not be specified in the budget.

6.4 The RR budget includes an annual expense allowance. Use of GLR Zoom, Survey Monkey, and Constant Contact, are provided.

6.5 Level one services paid by the GL region. Level Two services are paid by the contracting ministry.

6.6 Conference registration fees, lodging, and meals will be covered when at required events.